



# LINDAU NOBEL LAUREATE MEETINGS

Lindau, 12 January 2024

## Job advertisement

### Internship, Young Scientist Support and Academic Partner Relations

#### Purpose of the Council for the Lindau Nobel Laureate Meetings

The Council for the Lindau Nobel Laureate Meetings is a non-profit organization based in Lindau, Germany. Its focus is designing and executing the annual Lindau Meetings, outstanding international science conventions that yearly attract about 40 Nobel Laureates and 600 of the most promising young scientists from nearly 100 countries. Since its foundation in 1951, the Lindau Meetings have developed into a unique scientific forum for exchange between different generations, cultures, and scientific disciplines. The subject matter of the meetings alternates between Physics, Chemistry or Physiology & Medicine. The 2024 Lindau Meeting will be dedicated to Physics. The selection of the participating young scientists is carried out in cooperation with academies, universities, research institutes, and science foundations around the globe.

#### Job Description

You will be part of a small and highly motivated team responsible for supporting early-career researchers, as well as liaising with Lindau's academic partner institutions and scientific reviewers. You act as first-level support for a large group of international early-career researchers during all stages of the application and preparation process for the meeting. You will mainly be communicating by email and via online platforms. During the Lindau Meeting, you will also support early-career researchers in face-to-face contact and will be involved in the preparation and implementation of scientific and social events. All communication will be in English.

#### Work Environment/Conditions

We offer an interesting and challenging position in a highly motivated team that requires a high level of commitment and dedication. The place of work is Lindau at Lake Constance in southern Germany. The position is full-time and limited to 4 months, 1 April to 31 July 2024. Gross salary is 2,000 EUR/month.

#### Preferred Qualification/Education

We are looking for a highly motivated, open-minded, communicative, and culturally adept individual, feeling at ease communicating in an international context. The position requires experience with the organizational structures of universities and other higher education institutions and the proven ability to work in a structured manner and with standard office software and database-supported applications. Full command of written and spoken English is mandatory. Further languages, an affinity for the sciences, experience in intercultural communication, and administrative skills are greatly appreciated.

We look forward to receiving your digital application with the usual documents in PDF via [bewerbung@lindau-nobel.org](mailto:bewerbung@lindau-nobel.org) by 4 February 2024.

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der Nobelpreisträger in Lindau  
Council for the  
Lindau Nobel Laureate Meetings

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Verein | Association  
Registergericht | Court of Registration  
Amtsgericht Kempten (Allgäu)

Vereinsregister | Reg. of Associations  
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Steuernummer | Tax No.  
127/109/60672

Kontoverbindung | Bank Account  
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BLZ | Bank Code: 70070010  
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SWIFT DEUTDEMMXXX

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BLZ | Bank Code: 60020290  
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